

## **HOTA Performing Arts Education Reference Group**

### **TERMS OF REFERENCE**

#### **PURPOSE**

The HOTA Performing Arts Education Reference Group (ERG) will provide support to HOTA Education staff with the aim of tailoring HOTA's educational offer to teachers and students.

Consultation will be sought across the following areas:

- Program development
- Educational resources (online and in-house)
- Incursions and Excursions
- Artist in Residence and Local Sector program
- Marketing and communication
- Professional development for teachers.

The ERG will provide timely advice to the Education Producer who will chair the group. Minutes of meetings will be forwarded to group members in a timely manner following each meeting. The Chair will prepare a summary report bi-annually for the Heads of Production and Programming for discussion.

#### **PANEL ROLES AND RESPONSIBILITIES**

Panel members will commit to a one-year tenure, which membership capped at 10 participants. An option of renewal, continuing for up to three years in total, is subject to invitation from the chair.

The panel will meet quarterly across the year, with a minimum of three weeks' notice, at 4:30pm Mondays. The Chair will convene the panel and seek new panel members at the Chair's discretion. Failure by a panel member to attend more than two consecutive meetings will render their membership lapsed, at the discretion of the chair.

Panel members will receive no remuneration from HOTA. The ERG provides an opportunity for professional engagement with peers, teaching networks and the broader arts communities.

#### **COMPOSITION**

Panel members will be selected from across the education sectors and will informally represent the sector to the best of their ability as well as relaying relevant information from panel meetings to education colleagues. Educational sectors approached will include, but not limited to, the following sectors:

- Early Childhood
- Primary School
- Secondary School
- Tertiary and adult education sectors
- Queensland Curriculum and Assessment Authority (QCAA)
- Queensland College of Teachers (QCT)
- Queensland Advocates for Arts Education (QAAE)
- Performing Arts specialist teachers.

Culturally diverse backgrounds, mixed abilities and range of teaching experience from beginning to senior teacher are encouraged to apply.

## CONFIDENTIALITY

Some matters discussed will be confidential and all discussion and Correspondence, unless otherwise indicated by the chair, are to remain confidential to the panel. Panel members do not represent the opinions or decisions of HOTA and should not present themselves as representatives of HOTA.

Panel members must disclose conflicts of interest when they arise verbally or in writing to the chair.

Panel membership will be documented and confirmed by the Chair on an annual basis, or when vacancies become available. Public acknowledgement of panel membership will be made available on request, and with prior approval of panel members.

2021-2022 Chair of HOTA Performing Arts Education Reference Group.

Amy Hyde

Education Producer

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I \_\_\_\_\_ (full name) agree to abide by the above Terms of Reference as a member of the HOTA Performing Arts Education Reference Group

Signature \_\_\_\_\_ Date \_\_\_\_\_