

# ENERGIES 2026

## SUBMISSION CHECKLIST

### ARTIST STATEMENT

An artist statement is an important text that helps the viewer connect with the story of your work.

#### Do

- ✓ Introduce the central idea of the work
- ✓ Stick to one, simple concept that is an access point into the artwork
- ✓ Stick to 60-100 words
- ✓ Leave space for people to have their own ideas and opinions
- ✓ Use simple language, be direct and to the point

#### Don't

- Try to explain the entire work or tell the viewer everything about it
- Exceed 100 words
- Use complex vocabulary
- Use first-person i.e. use "I" statements

### PREPARING WORK

#### Digital files

- ✓ Ensure the files are mp4, jpg, jpeg, png, mov
- ✓ For video files, please ensure the work is exported at the ratio 16:9 with a frame rate of 1920 x 1080 (HD) or 3840 x 2160 (4K)
- ✓ Files are saved on a labelled USB

#### Framed works

- ✓ Frame is free of scratches, dents, chips or scuffs
- ✓ Work is secured in place behind the glass/ Perspex
- ✓ Glass/ Perspex is clean
- ✓ D-hooks are installed 10-15cm from the top of the frame, evenly on both sides
- ✓ Work is wrapped and labelled

#### Unframed works on paper

- ✓ Works are delivered in protective casing (sleeve or tube) with hanging pins
- ✓ Work cannot be smudged
- ✓ Artwork is completely dry
- ✓ Artwork is labelled

### Unframed works (canvas)

- ✓ Canvas is undamaged
- ✓ Artwork is completely dry
- ✓ Artwork is wrapped and labelled
- ✓ D-rings are installed evenly on both sides (see instructions below).

#### D-rings and screw

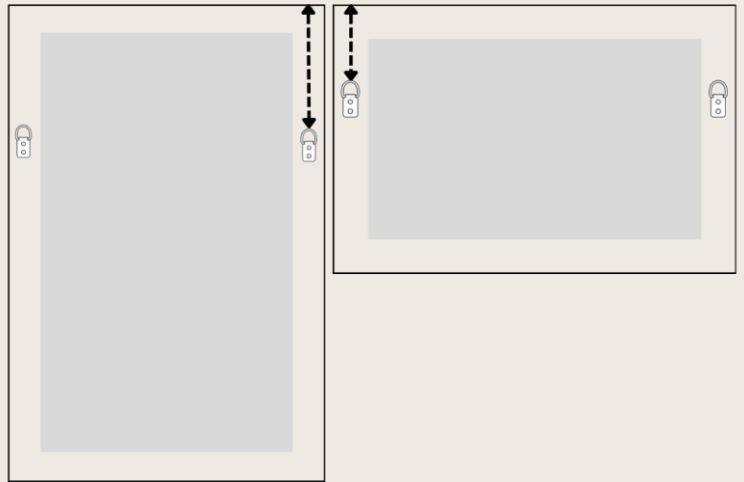


Install D-rings at approximately one-quarter of the frame or canvas height from the top edge (refer to diagrams).

Always use screws that match the frame or canvases width and depth.

#### DO NOT:

- Use glue to attach D-rings.
- Staple wire or cord to your artwork. This is not a secure hanging method and can result in the wire slipping, putting the artwork at risk of falling.



### Installations

- ✓ All parts are labelled
- ✓ All parts are delivered in protective wrapping
- ✓ Installation fastenings are attached

### All works

- ✓ Installation instructions are clear and precise